



OVERVIEW

Please note that you are limited to one application during the Fall recruitment period as we ask you to think ahead to what office you are interested in and what type of position you would like to pursue.

You've got big plans. We have big opportunities to match, and we're committed to empowering you to become a better you, no matter what you do.

When you join KPMG you'll be one of over 219,000 professionals providing audit, tax, advisory and business enablement services across 147 countries.

With the support to do things differently, grow personally and professionally and bring your whole self to work, there's no limit to the impact you can make. Let's do this.

Overview of Global Mobility Services:

Our worldwide network of Global Mobility Services professionals provide tax compliance, planning and advisory services to individuals who work, live, invest and have family outside their home country. In addition, we assist international corporations and their employees with their tax and payroll issues related to working in the global business environment.

The successful candidate will provide Canadian and US personal tax services to our multinational clients. You will also be responsible for a variety of technical, administrative, and support functions with regards to the management of our client files. The ideal candidate enjoys continuous learning and working in a team to deliver exceptional client service.

What you will do:

- Become part of a tax engagement team in meeting the tax compliance needs of clients.
- Preparing working paper files for income tax returns for personal tax clients.
- Maintaining client files to ensure accurate and timely completion of returns and schedules.
- Providing support to team members in related tasks.

At times, business needs arise and employees are required and agree to work beyond their normal work day or work week to fulfill the accountabilities required for their job. Likewise, people need extra time to devote to personal matters, and our approach to flexibility provides for this.

What you bring to the role:

- You are working towards or have completed a post-secondary undergrad with a major or focus in Accounting/Tax, Business, Mathematics or a related field.
- You are highly motivated and enthusiastic to take on a variety of challenges and opportunities.
- Proven track record of successfully dealing with competing priorities and deadlines under pressure.
- Excellent written and verbal communication skills allowing effective interaction with client and team.
- Enthusiastic with a desire to learn.
- Ability to work both independently and within a team environment.
- Excellent computer skills – Microsoft Excel experience is required.
- Consistent attention to detail

Please note, this is a 4 month co-op position from January 2021 to April 2021. Candidates must be registered in an approved university co-op program.

How to apply:

All applications must be received no later than 11:59PM PST on SUNDAY, OCTOBER 4, 2020

For an easy application process, please PDF all documents into one unlocked PDF file. Applications should include a cover letter, resume, and an electronic copy of your most recent transcript. If you do not have access to an electronic copy of your transcript, we ask that you attach a screenshot of your grades from your school's website. Application can be addressed to Lisa Lewkowicz, Campus Program Manager.